

## AGENDA

**South Carolina State Board of Funeral Service Board Meeting**  
Wednesday, August 28, 2024, at 10:00 a.m. in Lowcountry Conference Room  
110 Centerview Drive, Kingstree Building, Columbia, South Carolina

Members of the public who wish to observe may do so by live streaming at <https://llr.sc.gov/fs/videos.aspx>

1. **Meeting Called to Order** - Public notice of this meeting was properly posted at the S.C. Board of Funeral Service office, Synergy Business Park, Kingstree Building, and on the Board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
2. **Pledge of Allegiance**
3. **Approval the Agenda**
4. **Introduction of Board Members and Persons Attending the Meeting**
5. **Approval of Excused Absences**
6. **Approval of Excused Absences of IRC Members**
7. **Discussion regarding Licensure Fees – Emily Farr, Agency Director, and Brittany Hammond, Chief Financial Officer**
8. **Approval of Meeting Minutes**
  - a. June 26, 2024 Board Meeting
  - b. June 27, 2024 Board Meeting
9. **Vice President’s Remarks – Gregory Evans**
10. **Staff Reports**
  - a. Board Executive Report – Matalie Mickens
  - b. Office of Inspections Report – Jennifer Stillwell, Chief Inspector
  - c. Office of Investigations and Enforcement (OIE) Report – Robert Dean, Lead Investigator
  - d. Investigative Review Conference (IRC) Report – Robert Dean, Lead Investigator
  - e. Office of Disciplinary Counsel (ODC) Report – Alexis Bell, Esq.
11. **Application Hearing - Funeral Establishments**
  - a. **Change of Ownership & Change of Name Application**
    1. Bush River Cremation and Funeral Services – Columbia – Jeffrey K. Temples
12. **Application Hearings - Funeral Director and/or Embalmer Applications**
  - a. **Licensure by Endorsement**
    1. Richard Eugene Copeland
    2. Wayne Tyler Mohrlein
    3. Abigail Ann Neil

13. **Application Hearing - Crematory Operator Registration**
  - a. Keith K. Mann
14. **New Business**
  - a. CE Audit Plan
  - b. Registered Crematory Operators
  - c. Approval of additional Crematory Operator Training Courses
  - d. Regulations
15. **Board Member Training**
16. **Election of Officers**
17. **Legislative Update**
18. **Agenda Topics for Future Meetings**
19. **Public Comments**
20. **Adjournment**

The next scheduled meeting for the SC State Board of Funeral Service is **August 29, 2024**.